



THE FAST TRACK  
TO BETTER  
BEHAVIOR



## Agreement on Financial Responsibility for the Treatment of a Minor in Divorced or Separated Family

Albert Knapp & Associates (AKA) wants to provide effective services to minors, and it is typically in the best interest of the minor for both parents to be involved in the minor’s therapeutic services. However, parental separation and/or divorce can often complicate a minor’s treatment with regard to payment for services. Therefore, in order to provide treatment, AKA requires both custodial parents to agree ahead of time regarding the financial responsibility of the minor’s treatment.

Parent 1 (Name):	Relationship to Minor
Parent 2 (Name):	Relationship to Minor
<b>If Using Insurance Benefits</b>	
Insurance Policy Holder (Name)	Relationship to Minor

Name of Financially Responsible Parent
Minor’s Therapy/Testing/ABA Appointments:
Parent 1 Parent Only Appointment:
Parent 2 Parent Only Appointment:
Joint Parent Appointment:
No-Show & Same Day Cancel:
Insurance Denials:
Advocacy Work:
Monthly Admin Fee:

Parent that requests records, professional consultations, community observations or meetings, additional services, treatment summary, or other written documents will be considered the financially responsible party and will have to pay before service is provided.

**Financial Agreement:** All fees for services and business policies are outlined in the Informed Consent and Client Service Agreement document. All parents with financial responsibility must complete a credit card authorization.

**This agreement cannot be made more restrictive over the course of treatment, without a court order or updated custody arrangement. AKA may need to terminate treatment and refer out if both parents do not comply with this agreement. AKA reserves the right to utilize a collection agency for money due to AKA.**

\_\_\_\_\_  
Parent 1 Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent 2 Signature

\_\_\_\_\_  
Date